

North Carolina Local Governmental Retirement System

As City employees, we are fortunate to be part of the North Carolina Local Governmental Employees' Retirement System (NCLGERS). All employees are required to contribute 6% of their salary which is the basis for your retirement calculation in later years. The City also contributes to your account.

To register for an NCLGERS ORBIT account follow the steps below.

New employees please give the retirement system enough time to receive your information ~ 30-45 days.

Use your personal email address

1. Go to <https://orbit.myncretirement.com/> and click on the "ORBIT" image.
2. Select "Register" in the on the left side of the page.
3. On the next screen, enter your Social Security Number (no spaces or dashes 111121234)
4. Enter your date of birth
5. Click "next"
6. Enter your 5 digit zip code
7. Create a user ID and password to access your account
8. Name your beneficiaries. (You will need their social security number/s, date of birth and mailing address.

When you become a member of the North Carolina Local Governmental Employees' Retirement System, you must designate a beneficiary(ies) for the return of contributions and for the death benefit. To determine if you designated beneficiaries when you joined the system, log into www.orbit.myncretirement.com and click "Maintain Beneficiaries." Your beneficiaries will be listed on this page, if you have previously designated them.

You can view your beneficiaries and use the edit and delete features to change your beneficiary(ies).

If a beneficiary designation is not on file with the Retirement System at the time of the member's death, any return of contributions or death benefit (if applicable) will be paid to the member's estate.

NCLGERS contact information:

NC Retirement Systems
3200 Atlantic Avenue
Raleigh, NC 27604
Phone:1-877-627-3287
Fax: 919-855-5800